

**CONCERNS ABOUT POSSIBLE POOR PRACTICE**

Guideline procedures for concerns about possible poor practice or breaches of Archery GB Policy, Laws, Rules, Guidelines or Codes of Conduct within the Archery GB environment

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| You become aware of a possible poor practice concern or a possible breach of:  Archery GB Policy, Laws, Rules, Guidelines or Codes of Conduct |

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| Does this concern relate to a possible child abuse situation |

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| Yes |  | No |

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| Refer to Flow Diagram, SCFD 01.  Concerns about Possible Abuse |  | Where possible, concerns should be resolved at club level.  For guidance, see the Archery GB Disciplinary Policy, Appendix 2 |

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| If, having exhausted all options at club level, the concern cannot be resolved; it should be referred up to the next level.  (County Association and then Regional Society) |

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| If the concern cannot be resolved at the County Association or the Regional Society, the Regional Official must refer the concern to the Archery GB Safeguarding Officer (SO)who will refer the matter to the Archery GB Case Management Panel (CMP) |

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| Possible Outcomes from a referral to the CMP:   * Referred back to Region with CMP recommendations * A request for further information * Training/further training required * Supervision and/or monitoring required * Advice/warning about future conduct * No case to answer * Referral to an Archery GB Disciplinary Panel * Following a Disciplinary Panel decision, there may a referral to an Archery GB Appeal Panel |

Allegations of this nature are sensitive and should only be discussed on a “need to know” basis. Confidentially must be maintained until the outcome of the investigation is released

**DO NOT DELAY REPORTING YOUR CONCERNS**

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